

GOVERNMENT ARTS COLLEGE (AUTONOMOUS), SALEM-636007

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

09.07.2018

The first IQAC meeting for the academic year 2018-19 with the IQAC members was conducted in the Principal's Chamber on 9th July 2018 @ 2:30pm. The plan and action to be taken in the minutes of the meeting is outlined below:

S. No.	PLAN & ACTION TO BE TAKEN
1.	Reviewing the valid points and suggestions made by Third NAAC Peer Team visit held on 4 th and 5 th April 2018, CYCLE: III, AISHE ID: C-9517, TRACK ID: TNSCOGN10049 during Exit Meet and thanks giving for the Principal, IQAC, HODs, staff members and students.
2.	Discussion of Finance committee submission for the expenditure spent for NAAC peer team visit and thanks giving for Staff contribution for White washing of buildings, Renovation of Road ways, Constructing Cycle Stand, sponsorship for fitting Stone Benches, Furniture and gardening
3.	Establishment of New Cells, Committees and Clubs (Ex: In-house Software Development Cell for developing TC software/Admission software/Digital Fees Collection/etc., Eco Club for maintaining nature friendly environment, ASPIRE for blind students and staff)
4.	Suggestions reviewed by the Principal for the Construction of a new building for class rooms, Open Auditorium, Toilets and Library infrastructure development and other issues
5.	Formulation of Academic Review Committee for all Programmes in various departments for reviewing the new curriculum and syllabus via. Curriculum Development Cell of COE office to be initiated by the Principal to improve the quality of our syllabus.

IQAC Coordinator

PRINCIPAL

Members:

GOVERNMENT ARTS COLLEGE (AUTONOMOUS), SALEM-636007

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Minutes of the Meeting

10.09.2018

The internal meeting with the IQAC members was held in the Principal's room on 10th September 2018 @ 11:30am. The key points discussed in the meeting have been given in the following:

S. No.	KEY POINTS DISCUSSED
1.	Survey and Analysis of NAAC Accreditation Result (B Grade) criteria wise and suggesting appeal for NAAC Re-accreditation to increase NAAC score and grading to the Principal by IQAC Team.
2.	Analyzing the strengths and weaknesses of the institutions and future suggestions for improvement in criteria wise suggested.
3.	Plan for improving the infrastructure, library and web portal of the college
4.	Strengthening research activities of the institution by motivating the departments to conduct conferences, seminars, workshops, and FDPs through funding agencies and encouraging staff members and scholars for research oriented activities like publications, research projects and other research funding.
5.	Automation of COE Up-gradation in publishing Exam Results in College web portal

IQAC Coordinator

PRINCIPAL

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Minutes of the Meeting

11.12.2018

The meeting of members of IQAC for our college organized in the Principal's room on 11th December 2018 @ 12:00 Noon. The action points reviewed in the meeting have been discussed below:

S. No.	ACTION POINTS
1.	To construct Check post for enforcing students discipline in parking vehicles and wearing ID cards to avoid intruders entry in our campus
2.	Introducing Cashless Exam Fees Payment for students in COE Automation in College Web Portal
3.	To organize student oriented programmes via. Students Association by various departments to develop students talents and skills
4.	Plan for Academic Council Meeting for Moderation in the curriculum and syllabus for the Syllabus designed during 2017
5.	To stimulate the activities of Antiragging Committee, Grievance cell and Discipline Committee for students discipline and welfare by the heads of the department and the committees

IQAC Coordinator

PRINCIPAL

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Minutes of the Meeting

08.03.2019

The meeting for IQAC of our institution held on 8th March 2019 @ 1:00 pm. The following discussions were made in the IQAC meeting, which has been listed below:

S. No.	PLAN & ACTION TO BE TAKEN
1.	Discussion about NAAC Appeal and delay in announcing NAAC appeal results
2.	As IQAC Coordinator is retired, resolution made for the constitution of New IQAC Team for the next academic year 2019-2020
3.	SET/NET coaching and TNPSC coaching to be conducted for students, staff and research scholars
4.	All Stock verification and Auditing to improve maintenance and total quality
5.	New constitution of Old Students Association (OSA) and Parent Teachers Association (PTA) were planned
6.	The proposal for extension of autonomous approval prepared and submitted successfully.

IQAC Coordinator

PRINCIPAL

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Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

07.06.2019

An Internal meeting for IQAC of our institution held on 7th June 2019 @ 10:00 am. The decisions made in the internal meeting are stated below:

S. No.	PLAN & ACTION TO BE TAKEN
1	New IQAC for the academic year 2019-2020 constituted by proposing newly constituted members and getting willingness from the staff members of the departments via. heads
2	Plan for Autonomous Extension Committee visit and mock visit by the internal committee made and presentations were rehearsed before Autonomous visit
3	Works for Autonomous Committee Visit allotted to various staff members of the department
4	Discussion about improvement in NAAC score for NAAC Appeal Result
5	Future plan for improving the NAAC Score and Accreditation result

IQAC Coordinator

PRINCIPAL

Members: