

The Annual Quality Assurance Report (AQAR) of the IQAC for the year 2016-2017

Part – A

1. Details of the Institution

1.1 Name of the Institution	GOVERNMENT ARTS COLLEGE (AUTONOMOUS), SALEM -636007
1.2 Address Line 1	CHERRY ROAD
City/Town	SALEM
State	TAMILNADU
Pincode	636007
Institution e-mail address	Principalgacslm7@yahoo.co.in
Contact No.	0427 - 2413273
Name of the Head of the Institution	Dr.T. Venkatesan
Tel No. with STD code	0427 - 2413273
Mobile	9442211562
Name of the IQAC Coordinator	Dr.V.Kundhavi
Mobile	9486487965
IQAC e-mail id	naacgacslm7@gmail.com

1.3 NAAC Track ID : TNCOGN10049

1.4 NAAC Executive Committee No. & Date: EC/40/RA/08 dated October 17,2006.

1.5 Website address:

www.gacsalem7.co.in

1.6 Accreditation Details

S.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	***		2000	5 Years
2	2 nd Cycle	B++	80.20	2006	5 Years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

05-03-2014

1.8 AQAR for the year

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

1. AQAR – 2014-2015 submitted to NAAC on 31.03.2016
2. AQAR – 2015-2016 submitted to NAAC on 31.03.2016
3. AQAR – 2016-2017 submitted to NAAC on _____

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>
	Urban	<input checked="" type="checkbox"/>	Rural	<input type="checkbox"/>	Tribal	<input type="checkbox"/>
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>

1.11 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input checked="" type="checkbox"/>		

1.12 Name of the Affiliating University (for the Colleges)

Periyar University, Salem-636 011

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input checked="" type="checkbox"/>		
University with Potential for Excellence	<input type="checkbox"/>	UGC-CPE	<input type="checkbox"/>
DST Star Scheme	<input type="checkbox"/>	UGC-CE	<input type="checkbox"/>
UGC-Special Assistance Programme	<input type="checkbox"/>	DST-FIST	<input type="checkbox"/>
UGC-Innovative PG programmes	<input type="checkbox"/>	Any other (Specify)	<input type="checkbox"/>
UGC-COP Programmes	<input type="checkbox"/>		

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

Rs. 3 Lakhs for the Entire XII Plan Period

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14. Significant Activities and Contributions made by IQAC

- Motivating teachers, research scholars and students to involve in research works
- Encouraging the staff and scholars to attend national and international level seminars conducted by various institutions across the country
- AQAR preparation and submission to NAAC

2.15 Plan of action by IQAC / Outcome

Plan of action	Achievements
To conduct seminars/workshops/conferences	Economics Department organized a workshop
To motivate the scholar and staff members to publish research papers in the peer reviewed journals	
To subscribe e-journals and e-books for the benefit of researchers and learners.	Under process
Online publication of end semester exam result	Under process

2.15 Whether the AQAR was placed in statutory body

Management --- Syndicate --- Any other body

Provide the details of the action taken

The AQAR was presented and approved by the College council.

Part – B CRITERION – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	8	---	---	---
PG	16	---	---	---
UG	19	---	---	---
PG Diploma	---	---	---	---
Advanced Diploma	---	---	---	---
Diploma	---	---	---	---
Certificate	---	---	---	---
Others M,Phil II Shift	10 10	---	---	---
Total	53	---	---	---
Interdisciplinary	2	---	---	---
Innovative	---	---	---	---

*.- MCA and M.A Human Rights (PG Programmes)

1.2 (i) Flexibility of the Curriculum: CBCS / Core / Elective option / Open options (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	45
Trimester	---
Annual	---

1.3 Feedback from stakeholders* Alumni Parents Employers --- Students

Mode of feedback : Online --- Manual Co-operating schools (for PEI) ---

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabi has not been revised for the year 2016-2017 as the restructured syllabi has been implemented from 2013-2017.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

1

- Soft Skill Centre sponsored by TANSICHE was established in 2016-2017.
- In accordance with the guidelines and sponsorship from TANSICHE, a soft skill centre has been installed during the academic year 2016-17, in the Department of English.
- Teaching Aids such as a smart TV, a copier and a public address system were purchased for the soft skill centre
- All the teachers of English Department involved themselves in imparting 'Communication Skills' a part of soft skill Training to the third year students from all the majors in the same academic year.
- 586 students were the beneficiaries of this programme.

CRITERION – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
169	130	37	----	2

2.2 No. of permanent faculty with Ph.D.

98

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Nil – Recruitment for faculty positions is done by the Government of Tamilnadu through Teachers Recruitment Board.

2.4 No. of Guest and Visiting faculty and Temporary faculty

77

26

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops			
Presented papers	70	90	---
Resource Persons	10	50	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Workshops/Industrial visits/Internship Training
- Students are initiated to attain knowledge in diverse subjects of interest through the inclusion of non-major elective in the curriculum
- Talks and Lectures by subject experts is a regular feature

- Classroom discussion following screening of movies
- Inclusion of projects in the curriculum allows application oriented learning and interaction with industry.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution

(i.e. Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online MCQs)

- Single valuation method is followed for UG,PG & Double valuation for M.Phil Course
- Revaluation of papers
- Copy of answer sheets is given on request
- Mark sheets printed with photograph of the students
- Supplementary exams are conducted for final year students with single arrear
- Automation of Examination process. i.e. issue of hall tickets with photographs
- Marks secured in both internal and external valuation are entered in OMR sheets reducing chances of typographical and manual errors
- Scrutiny of the question papers by respective external experts is done to maintain standard in examination/evaluation process

2.9. i) No. of faculty members involved in curriculum restructuring / revision / syllabus development as member of BOS/Faculty/CD workshop.

ii) Faculty members of all the departments are involved in the curriculum restructuring and syllabi revision.

2.10 Average percentage of attendance of students

80.47%

**2.11 Course/Programme wise Distribution of pass percentage:
Annexure-I**

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Students feedback on teachers and infrastructure is obtained annually
- Seminars and conferences are organized for research scholars and faculty to update knowledge and improve teaching quality.
- Sports programme for teaching and non-teaching staff as there could be a ‘ sound mind only in a sound body’.
- Encourage staff participation in Refresher and Orientation course.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	----
UGC – Faculty Improvement Programme	----
HRD programmes	----
Orientation programmes	----
Faculty exchange programme	----
Staff training conducted by the university	30
Staff training conducted by other institutions	----
Summer / Winter schools, Workshops, etc.	----
Others	----

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff (Non-Teaching)	28	38	----	31
Technical Staff (Computer Programmer)	1	---	---	----

CRITERION – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Renowned subject experts in the respective field are invited for motivational address on research.
- Research Scholars and staff members are encouraged to publish research papers in e- journals and journals with high index factor.

NCC ACTIVITIES:

- NCC Officer Dr.S.Sekar attended the orientation programme conducted by Officers Training Academy – Kamptee from 06.06.2016 - 05.07.2016.
- 30 NCC Cadets participated in the Blood Donation Camp.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	----	----	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.3 Details regarding Minor Projects:

Description	Completed	Ongoing	Sanctioned	Submitted
Number	---	----	----	---
Outlay in Rs. Lakhs	---	---	---	---

3.4 Details on research publications

	International	National	Others
Peer Review Journals	10	---	----
Non-Peer Review Journals	----	67	----
e-Journals	----	6	---
Conference Proceedings	----		----

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Title of the Heading	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major Projects	3 2013-17	UGC-SERB	Rs.13.9 Lakhs	Received Rs.5.7 Lakhs - 2013-14
Minor Projects				
Interdisciplinary Projects				
Industry Sponsored				
Projects Sponsored by the University/College				
Students Research Projects (other than compulsory by the University)				
Any other (Specify)				
Total			Rs.13.9 Lakhs	

3.7 No. of books published i) With ISBN No. ii) Chapters in Edited Books
ii) Without ISBN No.

3.8 No. of University Departments receiving funds : Not applicable

3.9 For colleges: Autonomy CPE DBT Star

Scheme

INSPIRE CE Any Other

3.10 Revenue generated through consultancy :

3.11 No. of conferences organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons :

3.13 No. of collaborations : International National Any other

Vocational Training

During the academic year 2016-17 all the final year students of shift I was provided skill development training. Tamilnadu Skill Development Corporation, RUSA Directorate Tamilnadu and Directorate of Collegiate Education, Government of Tamilnadu selected 14 colleges throughout Tamilnadu and our college is one among them. 820 under graduation students of final year were trained by 5 agencies under various trades.

The training Providers were

1. BSNL Tamil Nadu
2. NFDC, Chennai
3. AT & DC, Salem
4. District Employment office, Salem through Launch pad.
5. ICT academy, Chennai.

The students were given practical and theoretical training in the trades of their choice. After the training the students were evaluated by both written and practical tests. Successful candidates were given a certificate and are enrolled in the National Skill Development Corporation of India.

3.14 No. of linkages created during this year : **Nil**

3.15 Total Budget for Research for current year in lakhs : NIL

3.16 No. of patents received this year : **Nil**

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
---	---	1	---	----	---	---

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: University level State level
National level International level

3.22 No. of Students participated in NCC events: University level State level
National level

3.23 No. of Awards won in NSS: Nil

3.24 No. of Awards won in NCC Nil

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

NSS ACTIVITIES:

S.NO.	DATE	Type of activity
1.	08.06.2016	Traffic awareness rally
2.	21.06.2016	Celebration of 'world yoga day'
3.	20.07.2016	Orientation programme for the first year NSS students
4.	24.07.2016	Income Declaration Scheme (IDS) marathon conducted by Income Tax Department, Salem.
5.	15.08.2016	Independence day celebration in our college
6.	15.10.2016	Campus cleaning in our college
7.	15.10.2016	Celebration of Dr. A. P. J. Abdul Kalam's Birthday
8.	18.10.2016	Tree Plantation in our college campus
9.	24.10.2016	Digital India workshop in Periyar University
10.	03.11.2016	Vigilance Awareness Programme
11.	07.01.2017	Swachh bharath – Clean India Programme in the District court campus, Salem.
12.	12.01.2017	'World Youth Day' - celebration
13.	25.01.2017	Voters day – Oath taking
14.	25.01.2017	Special camp preparation – Instructions to NSS volunteers
15.	26.01.2017	Republic Day celebration
16.	21.02.2017	Celebration of 'World Mother Tongue Day' - Oratorical, Essay, Poem and Singing Competitions conducted on behalf.
17.	22.02.2017	Celebrated 'World Mother Tongue Day' along with District Legal Services Authority.
18.	10.03.2017	Tuberculosis - Awareness program

NCC ANNUAL REPORT 2016-2017

The Associate NCC Officer Lt.Dr. S. Sekar, Assistant Professor, Department of Mathematics has attended the NCC Refresher Course at Officers Training Academy (OTA), Kamptee, Nagpur from 06.06.2016 to 05.07.2016.

12 NCC Cadets have participated in the national level Republic day training camp at Kandaswamy Kandhar College, Paramathi velur from 10.05.2016 to 19.05.2016 and 20.05.2016 to 29.05.2016.

40 Second and Third year NCC Cadets have participated in the Combined Annual Training Camp (CATC) at Jayam College of Engineering and Technology, Dharmapuri from 12.06.2016 to 21.06.2016 organized by 12 TN NCC Battalion, Salem 16.

Lt.Dr. S. Sekar, the NCC Officer and 3 NCC Cadets of Department of History have participated in the NCC-IGC/TSC Camp at James Engineering College, Navalkadu, Nagarkovil from 13.07.2016 to 22.07.2016.

Cdt.Subhash Chandra Bose of II Year, Department of English has participated in Thal Sainic Camp representing the Tamil Nadu NCC Cadets at Madurai and New Delhi from 05.08.2016 to 14.08.2016 and 15.08.2016 to 27.08.2016 respectively.

The NCC Officer and 30 NCC Cadets of our College donated blood at Blood Donation Camp for NCC Cadets organized by Salem Sowdeswari College, Salem on 19.09.2016.

30 NCC Cadets of our unit have participated in the Combined Annual Training Camp (CATC) and bagged first place in parade at Government higher secondary school, Mettur from 23.09.2016 to 02.10.2016 conducted by 12 TN NCC Batt, Salem 16.

Cdt.K.Vimal Raj, third year, Department of History representing Hockey and Cdt. V. Karthik , third year, Computer Science Department represented Football at the Sports Camp for NCC Cadets at New Delhi from 23.09.2016 to 30.10.2016.

10 NCC Cadets have denoted blood at Blood Donation Camp organized by AVS College of Arts and Science, Salem on 23.11.2016.

12 TN NCC Batt, Salem organized a NCC Mini Marathon on 25.01.2017, our NCC Cadets participated and Cdt. K. Vimal Raj, III Year, Department of History bagged second place and Cdt.M. Sarath Kumar, II Year, Department of History bagged 5TH place in the Marathon.

The NCC Officer Lt. Dr. S. Sekar has attended the 3 day Training Program on Disaster Management at Arakkonam ,Vellore district from 22.02.2017 to 24.02.2017 conducted by 4 BN NDRF (National Disaster Relief Force).

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation
- Participation of NSS volunteers of the College in Government sponsored public interest and awareness rallies.
- Special Camp of the NSS volunteers in their adopted villages.

CRITERION – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15.2 Acres	--	--	15.2 Acres
Class rooms	103	---		
Laboratories	16			
Seminar Halls	2			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		12 CCTV Cameras and accessories	PD-I Accumulated Fund	-
Value of the equipment purchased during the year (Rs. in Lakhs)		Rs. 2 Lakhs		
Others				

4.2 Computerization of administration and library

- Automation of administration and library
- Computerization of all work related to conduct of Examinations
- Issue of hall ticket bearing photograph, register number, timetable
- Entry of internal and external marks is done by coding sheet to avoid duplication of work, human errors and errors in interpretation.

4.3 Library services:

The General Library implements and install the automation software of Library Koha 16.05 version and plans to maintain online public access catalogue for online search of available books in library. Collage General Library will subscribe the UGC- INFLIBNET, N-list e- resources which includes e-journals, e-books and online resources. To form and Maintain the Digital Library after completion of Library Automation Process and subscription of e-resources.

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text books	67633		884	Rs.2,00,000	67607	
Reference books	991		259			
e-books	-					
Journals and magazines	8 3+13	32500	13	32,500	96	
e-journals						

4.4 Technology upgradation (overall) Dept wise

Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
25	-	-	-	-	-	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- The entire campus has been Wi-Fi enabled
- Computer Literacy programme is imparted to all non computer Science students after college hours
- Students are trained in listening and speaking skills through English Language Lab

4.6 Amount spent on maintenance in lakhs :

i) ICT

Rs. 20,000/-

- Xerox Machines- Rs. 1.5456
- Computers & Accessories – Rs. 14.00

ii) Campus Infrastructure and facilities

Rs. 18,45,000/-

- Government fund for Special Repairs (Rs. 18,00,000)
- UGC Infrastructure Maintenance (Rs. 4,20,000)

iii) Equipments

Rs. 2,00,000/-

iv) Others

Total :

Rs. 20,65,000/-

CRITERION – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- First year students are made aware of student support services through the details given in the calendar and tutors.
- Update on notice boards to ensure active participation by students in various activities

5.2 Efforts made by the Institution for tracking the progression.

Tutorial system is followed where each student is assigned to a staff (tutor) throughout his/her period of study. The tutor offers counseling and guidance to the student on a one to one basis. The tutor maintains a record of all activities and marks of the students.

5.3 (a) Total Number of students: 5287

(b) No. of students outside the state

(c) No. of international students

	No	%		No	%
Men	3673	69.47	Women	1614	30.52

Last Year						This Year					
Gen	SC	ST	OBC	PH	Total	Gen	SC	ST	OBC	PH	Total
63	1603	128	3240	18	5033	99	2387	201	2575	25	5287
Demand Ratio: 1: 8 & Dropout: 4.42											

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- The college has included the following papers to enable the students to crack the Competitive Examinations.
U.G – G.K and Current Affairs in IV Semester
P.G – General Studies on Competitive Exams.
- The Placement Cell regularly invites Eminent Guest Speakers to motivate the students and infuse adequate confidence to achieve their goal.
- Over the years 1 Candidate have cleared the preliminary examinations to the civil services.
- The Librarian motivates and issues TNPSC related materials and reference books to the aspiring students for better preparation.

No. of students beneficiaries

100

5.5 No. of students qualified in these examinations

NET	---	SET/SLET	5	GATE	---	CAT	
IAS/IPS etc	---	State PSC	2	UPSC	----	Others	

5.6 Details of student counselling and career guidance

- The student Counseling Cell offers counseling and assistance to the students in choosing the career suitable to their skills, capabilities and academic qualifications. It creates awareness on job opportunities available to them in the current scenario.
- The career guidance cell provides, options regarding higher studies and placements for both undergraduate and post-graduate students.
- Assistance is extended to students with ailments, academic and social concerns to enable students to function effectively and improve their wellness quotient.
- TANSICHE sponsored soft skill training for final year UG Students was organized by English Department to hone their employability skills.

No. of students benefitted 586

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
6	80	1	52

5.8 Details of gender sensitization programmes

- NSS Programme officers create awareness about gender equality, importance of women's education, and empowerment.

WOMEN WELFARE CELL

Women welfare cell in our college functions in order to empower the women students who are coming from a poor background. Women's Day is celebrated every March 8th students themselves organize the function and conduct competitions in order to enhance themselves.

Activity conducted on 31.06.2017 :

Dr. N.P.Rubesh Sharma, II year Post graduate in M.D., Community Medicine, MMC with the help of NSS Programme Officer of Unit – 4 organized a programme to conduct a study on “ A study of Thyroid Dysfunction and its associated factors among late adolescent girls(15 – 19 years) – A cross sectional study in Salem district of Tamil Nadu -2017” .

For this study 125 female students of age group 15 -19 years of our college were examined for TSH (Thyroid Stimulating Hormone) and individual reports were provided to the students. The students who had TSH results were not up to the reference level was advised to take treatment.

- Counseling for Girl students about health and hygiene was organized by the Inner wheel club in the seminar hall.
- Women's Studies paper is included in the PG Syllabus of English department.
- In UG- English course "contemporary issues in Literatures" paper has incorporated gender sensitive issues to create awareness.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government		
a. Regular BC/MBC Scholarship	a.2561	39,45,980
b. Regular SC/ST Scholarship	b.1705	85,87,650
c. Scholarship for Research Scholars	c. 1	15,000
Financial support from other sources UGC	---	3,91,138
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students : 4318

5.13 Major grievances of students (if any) redressed.

Periodic counselling is given to students by the tutors and Heads of the Departments on issues related to

- Health
- Travelling in public transport
- Other personal issues
- Rest rooms

CRITERION – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To strive for creating socially committed and economically prospective citizens through better quality teaching and efficient learning practices on par with the global standards of education.

Mission

- To mould the students to be competent enough to overcome the challenges of life
- To shape the students to become socially responsible citizens
- To provide a congenial milieu to augment their quest for research

6.2 Does the institution have a management Info system?

- The Heads of the Departments with the co-operation of the Department members manage the activities of the Department.
- The Departments maintain registers of workload, circulars, Department activities, tutor-ward meetings and students' performance.
- Various committees are functioning in our college such as IQAC, Library Committee, Research Committee, Discipline Committee, Anti-ragging Committee, Placement and career counseling cell, Sports committee and Grievance Redressal cell.
- Feedbacks received from the stakeholders are reviewed and measures are undertaken to improve the higher education system.

6.3 Quality Improvement Strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum of the college is generally reviewed once in three years for UG,PG and M.Phil. While reviewing and revising the syllabus socially relevant and job oriented contents are given priority. Annual meeting of Board of Studies and Academic council ensures changes whenever the need arises.

6.3.2 Teaching and Learning

- For effective teaching, the modern teaching aids used in the classroom are Lap-top, Computers, LCD projectors, OHP, Television and CD players.
- Students are encouraged to use PPTs for presenting seminars and projects.
- Under the auspices of the various Department associations workshops and seminars are organized to familiarize the students with the prevalent trends in the industries.
- Each Department invites experts from various fields to share their knowledge and expertise as part of Department activity.

6.3.3 Examination and Evaluation

- Continuous Internal Assessment (CIA) is done to test the progress of the students.
- The students appear for two internal tests and one pre-semester examination. It helps the students to revise their lessons, learn the question pattern and complete the answer script within the stipulated time.
- The Departmental examination committee scrutinizes the model question papers and conducts the exams vigilantly.

6.3.4 Research and Development

- The Research and Development Cell functions with the aim of promoting research ambience in the institute.
- Faculty members are encouraged to apply for Research projects funded by TANSICHE and UGC.
- TANSICHE has initiated CLIL programme and a two day workshop was conducted for the faculty members of English Department(17.04.2017 and 18.04.2017)
- Free SET and NET classes were conducted for the Research scholars.
- Nearly _____ Faculty are engaged in minor and major projects funded by UGC and TANSICHE.

6.3.5 Library, ICT and Physical Infrastructure/Instrumentation

- **Library:** Every year funds are allocated for the purchase of books for updating information on current topics for the prescribed syllabus and recent developments in various fields.
- **ICT:** Every Department has been provided LCD projector. Computer labs provide hands-on training to students.
- **Physical Infrastructure:** Number of classrooms are not in proportion with the new courses and strength of the students. Proposals are sent to the Government of Tamil Nadu through our higher authority the Director of Collegiate Education. Shift system is adopted to accommodate the students and classes are conducted.

6.3.6 Human Resource Management

- At the end of each Academic year the workload for each Department is prepared and sent to the Directorate of Collegiate of Education. Vacancies are notified and generally filled during transfer counseling.
- Student representatives are allotted for each class.
- They act as a bridge between the faculty and class in the execution of regular academic activity.

6.3.7 Faculty and Staff recruitment

- The recruitment of faculty and administrative staff is under the purview of State Government.
- However, in case of necessity Guest Faculty Members are also appointed as per the directions from DCE.
- Non-Teaching staff members are appointed and paid through the funds raised by PTA.

6.3.8 Industry Interaction/Collaboration

- Department of Geology has signed an MoU Here Solutions, Bangalore.
- Departments are encouraged to make their courses of study relevant to industry.
- Industrial visits, lectures by industry experts and domain experts are regularly conducted.

6.3.9 Admission of Students

- The entire admission process is automated
- The college strictly adheres to the norms and guidelines prescribed by the Government of Tamil Nadu.
- The students are selected for admission to various UG courses through single window counselling system.
Students of various disciplines are admitted as per existing norms prescribed by the Directorate of Collegiate Education.
- The conventional short-listing of students for admission to respective courses is done for PG admissions
- For M.Phil courses, entrance exam is conducted and admissions are given on the basis of merit as per the regulations of Periyar University, Salem.
- For PhD, following the regulations of Periyar University, Salem, the performance in the entrance test and interview conducted by the Departmental Admission Committee forms the basis for admission.

6.4 Welfare Schemes for Teaching staff and Non-Teaching staff

- GPF and Government Insurance Scheme
- General and Contributory Pension Schemes.
- Maternity Leave
- Paternity Leave
- Loan Facilities to purchase house , computer and vehicles
- Festival advance
- The employees get accommodation in TamilNadu Rental Housing Board at subsidized rent.
- An Employees Thrift and Cooperative society is functioning in which Teaching and Non-Teaching staff are members and can avail loan depending upon the need and eligibility at low interest rates.

Students

- Study Abroad Programme
- Scholarships
- Financial Aid
- Free bus pass and Subsidized Students Train pass.
- Tuition Fee waived for all students by Government.

6.5 Total Corpus Fund Generated

Being a Government institution all the Corpus fund is with the State Government and all the financial commitments are met by the State Government.

6.6 Whether Annual Financial Audit has been done

Yes ✓ No

6.7. Whether Academic and Administrative Audit (AAA) has been done

Audit type	External	Agency	Internal
Academic	Yes	G	Yes Dept faculty
Administrative	Yes	AG office G	Yes Institution Administrative Staff

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?

- Double valuation method is followed for M.Phil
- Revaluation of papers
- Copy of answer sheets is given on request
- Mark sheets printed with the photograph of the student
- Supplementary examination for arrear in single paper for outgoing students

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and Support from the Alumni Association

- Meetings are arranged each even semester
- Support is extended by Alumni for invited talks, employment opportunities, trends in their respective fields, networking for research and internship

6.12 Activities and support from the Parents Teachers Association

- The College has a very active PTA
- PTA funds for the appointment of Guest Faculty and Support staff
- PTA meetings are conducted regularly
- The tutors meet parents individually and discuss the progress of their ward

6.13 Development programmes for support staff

- Administrative staff undergo a 42 day training programme to improve their administrative skills and capabilities (conducted at Bavani Sagar)
- They are sent to attend periodic in-service programmes to enhance their skills.
- They are encouraged to perceive their higher studies with proper permission from DCE

6.14 Initiatives taken by the institutions to make the campus eco-friendly

- Saplings were planted in the campus

- The existing RO Plants supply potable water for the entire campus
- Rain Water Harvesting in all blocks

CRITERION VIIs

7.1 Innovations and Best practices

- College provided soft skill programme to all final year UG students in order to equip them to compete in global competitions.
- Ragging free campus is maintained
- Field Trips / Lab visits / Industrial visits \
- SET/NET coaching class conducted for research scholars
- Centralized Internal Assessment Tests and Model Examination Schedule
- Opening of savings banks account for students to facilitate direct credit of scholarships
- Redesigned the college website

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

- Increase in research activities
- A Series of special lectures were arranged by various departments for the benefit of the students
- All activities conducted and completed as per the academic calendar.

7.3 Give two best practices of the Institution

- Anti Ragging Cell – Anti Ragging Committee is formed and the students are informed of the consequent punishment of ragging
- Extension activity – NSS, YRC, NCC, RRC help the students interact with the public and hone their problem analyzing and solving skills

7.4 Contribution to environmental awareness/protection

- Rain Water Harvesting
- Reverse Osmosis Drinking Water
- UG students have a compulsory environmental studies as a paper in their curriculum
- Use of paper cups and plates

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the Institution wishes to add (for eg. SWOS Analysis) Strengths

- Good quality academic programs
- Unique courses such as Geography, Geology and Human Rights are also offered
- Well structured mentoring system
- Highly qualified enthusiastic and committed staff
- Co-operative Store

Weakness

- Inadequate classrooms
- Lack of Communication Skill
- No Scholarships given to Full-Time PhD Scholars
- Opportunities increase in research activities
- Challenges inadequate infrastructure facilities o

8. Plans of the Institution for Next year

- Construction of a new library block.
- Active Placement cell / Career Guidance cell for assisting in campus / off-campus placement drives
- Intranet Facility to link all Departments, COE, Office, and Hostel for rapid communication and response
- The campus Wi-Fi facility to utilize Internet as a primary learning resource with efficient firewalls to restrict the use for academic purpose only
- All infrastructures to be made friendly to differently-abled students.
- Construction of Multipurpose Hall
- Creation of a separate Women's Amenity Centre with comfort and rest rooms

Dr. V. KUNDHAVI



Signature of the Coordinator, IQAC

Dr. V. KUNDHAVI

IQAC Coordinator,
Government Arts College (A),
SALEM - 636 007.

Dr. G. VENKATESAN



Signature of the Chairperson, IQAC

PRINCIPAL

Govt. Arts College
(Autonomous) SALEM-7
D.P. Code CI-106

GOVERNMENT ARTS COLLEGE (AUTONOMOUS), SALEM – 636007

PASS PERCENTAGE 2016 - 2017 UG

S.No	DEGREE	BRANCH	TOTAL APPEARED	DIVISION			PASS %	
				DISTINCTION	I - CLASS	II - CLASS		III - CLASS
1	B.A.	TAMIL LITERATURE	70	0	30	26	0	80
2	B.A.	ENGLISH LITERATURE	70	0	7	41	3	72.8571
3	B.Sc.	MATHEMATICS	135	5	48	21	0	54.8148
4	B.Sc.	STATISTICS	24	2	5	4	0	45.8333
5	B.Sc.	PHYSICS	46	7	23	4	0	73.913
6	B.Sc.	CHEMISTRY	69	12	24	3	0	56.5217
7	B.Sc.	BOTANY	48	1	16	17	0	70.8333
8	B.Sc.	ZOOLOGY	48	1	22	8	0	64.5833
9	B.Sc.	APPLIED GEOLOGY	30	1	18	2	0	70
10	B.Sc.	GEOGRAPHY	21	0	13	0	0	61.9048
11	B.Sc.	COMPUTER SCIENCE	51	1	21	1	0	45.098
12	B.C.A.	COMPUTER APPLICATIONS	50	5	22	3	0	60
13	B.A.	HISTORY	155	0	14	61	1	49.0323
14	B.A.	ECONOMICS	84	0	10	47	0	67.8571
15	B.Com.	COMMERCE	89	0	42	37	1	89.8876
16	B.Com.	CO-OPERATION	133	0	32	44	0	57.1429
17	B.B.A.	BUSINESS ADMINISTRATION	102	0	26	59	1	84.3137
							1225	1104.59

Total Percentage :

64.97%

PASS PERCENTAGE 2016 - 2017 PG

S.No	COURSE	DEGREE	TOTAL APPEARED	DIVISION				PASS %
				DISTINCTION	I - CLASS	II - CLASS	III - CLASS	
1	M.A.	TAMIL LITERATURE	30	0	29	0	0	96.6667
2	M.A.	ENGLISH LITERATURE	36	1	26	0	0	75
3	M.Sc.	MATHEMATICS	29	10	11	0	0	72.4138
4	M.Sc.	STATISTICS	36	15	20	0	0	97.2222
5	M.Sc.	PHYSICS	16	2	13	0	0	93.75
6	M.Sc.	CHEMISTRY	18	0	16	0	0	88.8889
7	M.Sc.	BOTANY	13	5	4	0	0	69.2308
8	M.Sc.	ZOOLOGY	16	4	10	0	0	87.5
9	M.Sc.	APPLIED GEOLOGY	12	0	4	0	0	33.3333
10	M.Sc.	GEOGRAPHY	17	0	14	2	0	94.1176
11	M.Sc.	COMPUTER SCIENCE	26	3	22	0	0	96.1538
12	M.C.A.	COMPUTER APPLICATIONS	14	0	14	0	0	100
13	M.A.	HISTORY	40	0	29	0	0	72.5
14	M.A.	ECONOMICS	23	0	21	0	0	91.3043
15	M.Com.	COMMERCE	34	0	29	1	0	88.2353
16	M.Com.	CO-OPERATION	33	0	19	3	0	66.6667
17	M.A.	HUMAN RIGHTS	10	0	4	0	0	40
403								1362.98

Total Percentage :

80.17%

PASS PERCENTAGE 2016-2017 M.PHIL

S.No.	DEGREE	BRANCH	TOTAL APPEARED	DIVISION				PASS %
				DISTINCTION	I - CLASS	II - CLASS	III - CLASS	
1	M.A.	TAMIL LITERATURE	20	8	11	0	0	95
2	M.A.	ENGLISH LITERATURE	14	2	11	0	0	92.8571
3	M.Sc.	MATHEMATICS	12	3	9	0	0	100
4	M.Sc.	STATISTICS	8	5	3	0	0	100
5	M.Sc.	CHEMISTRY	12	1	8	0	0	75
6	M.Sc.	APPLIED GEOLOGY	1	0	1	0	0	100
7	M.Sc.	COMPUTER SCIENCE	14	0	14	0	0	100
8	M.A.	HISTORY	13	2	11	0	0	100
9	M.A.	ECONOMICS	11	0	11	0	0	100
10	M.Com.	COMMERCE	20	5	15	0	0	100
			125					962.857

Total Percentage:

96.28%

OVERALL PASS PERCENTAGE FOR 2016-2017

S.No.	DEGREE	PASS PERCENTAGE
1.	UG	64.97
2.	PG	80.17
3.	M.PHIL	96.28
	Total Percentage	80.47%